

# Process to Generate AD Letter.

# Login in to the IIBEFS Portal

<https://iiefs.iibx.co.in>

## IIBEFS



India International Bullion  
Exchange IFSC Ltd

Member Code :

Login Id :

Password :

Enter Captcha :   

Menu View : User Preferred

Please login to Iiefs... [Thank You...](#)

[Forgot Your Password](#)

India International Bullion - Electronic Filing System

Bookmark Application!

# Step 1- Click on AD letter



Login Id : 7042  
Member Name : TEST MEMBER 42  
Date : 19 May 2023 10:54:42

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# Step 2- Select Generate (AD Letter)



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Generate (AD Letter)

Report (AD Letter)



# Step 3 - Click on Drop-down Menu & select Type of Bar.

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### AD Letter Generation Form

Member Code : 2002      Member Name : MOTILAL OSWAL FINSEC IFSC LIMITED

A. Type Of Bar \*  ←

B. No Of Lots \*

C. Quantity \*

D. Last Available Rate As Per Exchange \*

E. Total \*

F. Exchange Charges \*

G. Intraday Variation \*

H. Total Value Required To Be Remitted In USD \*

Client Code \*  Only Active UCC Are Available For Selection

1. Bank Name \*

2. Branch Address \*

3. Account Number \*

4. Exchange Generated UID / UCC Code \*

# Step 4 - Select No. of Lots.



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### AD Letter Generation Form

Member Code : 2002 Member Name : MOTILAL OSWAL FINSEC IFSC LIMITED

A. Type Of Bar *	GOLD ▼
B. No Of Lots *	<input type="text"/>
C. Quantity *	
D. Last Available Rate As Per Exchange *	2020.00000
E. Total *	Quantity * Price In OZ * Multiplying Factor
F. Exchange Charges *	6.000000
G. Intraday Variation *	3%
H. Total Value Required To Be Remitted In USD *	(Sum Of E+ F+ G)
Client Code *	Select ▼ <span style="float: right;">Only Active UCC Are Available For Selection</span>
1. Bank Name *	Select ▼
2. Branch Address *	
3. Account Number *	
4. Exchange Generated UID / UCC Code *	

# Step 5 - Click on Client Code Drop-down menu and Select your UCC Code.

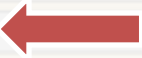


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### AD Letter Generation Form

Member Code : 2002      Member Name : MOTILAL OSWAL FINSEC IFSC LIMITED

A. Type Of Bar *	Select ▼
B. No Of Lots *	Select GOLD
C. Quantity *	
D. Last Available Rate As Per Exchange *	
E. Total *	Quantity * Price In OZ * Multiplying Factor
F. Exchange Charges *	
G. Intraday Variation *	
H. Total Value Required To Be Remitted In USD *	(Sum Of E+ F+ G)
Client Code *	Select ▼  ly Active UCC Are Available For Selection
1. Bank Name *	Select ▼
2. Branch Address *	
3. Account Number *	
4. Exchange Generated UID / UCC Code *	

# Step 6 - Select Your Bank Name and Submit.



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### AD Letter Generation Form

Member Code : 2002 Member Name : MOTILAL OSWAL FONSEC IFSC LIMITED

A. Type Of Bar *	GOLD
B. No. Of Lots *	
C. Quantity *	KG
D. Last Available Rate As Per Exchange *	5020.00000
E. Total *	Quantity * Price In OC * Multiplying Factor
F. Exchange Charges *	6.000000
G. Intraday Variation *	3%
H. Total Value Required To Be Admitted In USD *	(Sum Of E + F + G)
Client Code *	2002NVCIF01000002 <span style="float: right;">Only Active UCC Are Available For Selection</span>
1. Bank Name *	Select
2. Branch Address *	Select CITI COMMERCIAL BANK
3. Account Number *	
4. Exchange Generated USD / UCC Code *	



# Step 7- AD Letter issuance request initiated to IIBX for verification and authorization.



iiefs.iibx.co.in says  
Email Sent Successfully

OK

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# Process to Download AD Letter

# Step 1- Click on AD Letter



Login Id : 7042  
Member Name : TEST MEMBER 42  
Date : 19 May 2023 15:37:11

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# Step 2- Select Report (AD Letter)



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- Generate (AD Letter)
- Report (AD Letter)**



# Step 3- Select Date



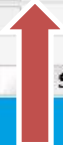
Login Id : 7042  
Member Name : TEST MEMBER 42  
Date : 19 May 2023 15:37:11

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**AD Letter Generation Report**

From Date:	<input type="text"/>	To Date:	<input type="text"/>
From ClgNo:	7042	To ClgNo:	7042
<input type="button" value="SHOW"/>			



# Step 4- Click on SHOW



Login Id : 7042  
Member Name : TEST MEMBER 42  
Date : 19 May 2023 15:37:11

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AD Letter Generation Report			
From Date:	<input type="text" value="19/05/2023"/>	To Date:	<input type="text" value="19/05/2023"/>
From ClgNo:	<input type="text" value="7042"/>	To ClgNo:	<input type="text" value="7042"/>
<input type="button" value="SHOW"/>			



Step 5 - You can download your AD letter. If not yet Signed wait for the IIBX to check and approve it.



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Member Name : TEST MEMBER 42  
Date : 19 May 2023 15:37:11

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**AD Letter Generation Report**

From Date:  To Date:

From ClgNo:  To ClgNo:

SrNo	Member No	Member Name	Submit Date	Reference No	Contract Details	Total	Quantity	Status	Document	Validate Date
1	7042	TEST MEMBER 42	19/05/2023	IIBX/2023-24/AD024		384000.00	6	Signed	<a href="#">7042_19052023105344.Pdf</a>	22/05/2023
2	7042	TEST MEMBER 42	19/05/2023	IIBX/2023-24/AD025		3200000.00	50	Signed	<a href="#">7042_1905202311348.Pdf</a>	25/05/2023



**Thank You.**